ASSET SERVICE REQUEST FORM

IDFC BANK

CUSTOMER REQUEST FORM

Customer ID ☐☐☐☐☐☐☐☐☐☐ Date ☐☐ ☐☐ ☐☐☐☐ (D D M M Y Y Y Y)

Customer Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Service Request No. ☐☐☐☐☐☐☐☐ **Loan Account No.** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐ **Product Name** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

I/We hereby request/authorise to kindly provide the following for above captioned account:

TELL US ABOUT THE DOCUMENTS REQUIRED (TICK WHICHEVER IS REQUIRED)

Provisional Interest Statement ☐ Final Interest Statement ☐ FY ☐☐☐☐ to ☐☐☐☐	Statement of Account ☐	Balance Certificate ☐
Repayment Schedule ☐	Copy of Loan Agreement ☐	NOC/Duplicate NOC ☐
Copy of Property Documents ☐	List of Documents ☐	Foreclosure Letter ☐
Mode: Hand over ☐	Communication Address ☐	Email (only on registered Email) ☐

TELL US ABOUT THE CHANGES/UPDATES YOU WOULD LIKE TO DO IN YOUR EXISTING LOAN

Swap of Repayment Instrument SI (Standing Instruction) to SI ☐ SI to NACH ☐ NACH to NACH ☐ NACH to NACH ☐	**Switching Interest Rate** Floating to Fixed Rate ☐ Fixed to Floating Rate ☐
Re-Pricing of existing loan from _____% to _____%	**Product Conversion** My existing loan is _____ Please convert the same to _____
Part Prepayment EMI Change ☐ Tenure Change ☐ Amount (in Rs) ☐	**Foreclosure** Balance Transfer ☐ Own Funds ☐ Sale of Property ☐ Internal Balance Transfer ☐
Shift-In-EMI Due Date From _____to _____	

Bearer Name	Bearer Signature

I hereby authorize and have no objection in the Bearer collecting the Account Summary Statement to the effect as mentioned above and also confirm the signature of the Bearer to be true & accurate. I the undersigned, have read, understood and agree to absolutely and unconditionally abide by and be bound by the Terms and Conditions displayed on website **www.idfcbank.com** as revised from time to time by IDFC Bank Limited, in relation to all of my accounts, for present and future, maintained/opened/to be maintained/to be opened with IDFC Bank Limited.

_____
Signature of the Customer

ACKNOWLEDGEMENT SLIP (To be filled in by Bank Official)

Received from _____ Loan Account No. _____

Nature of Request _____

Debit Savings / Current a/c _____ Date of Debit/Cheque _____

Cheque No_____ Amount _____ Service Request No. _____

_____
Signature of Bank Official

CB-WB/254/10-2015/0